

## Everyone

- Driver's License(s) or Government Issued ID
- Cancelled / Voided Check for loan disbursement
- February 2020 Bank Statement for business checking account
  - **Referring Bank** suggested, if applicable
- Supporting payroll documentation
  - Please see below for types of payroll documentation by entity type
- Support for 25% revenue decline (FOR LOANS OVER \$150,000)
  - Annual or quarterly financial statements (audited or unaudited)
  - Tax Forms

## Independent Contractor / Sole Proprietor without Employees

### *Payroll Document Examples*

- IRS Form 1040 Schedule C
- IRS Form 1099-MISC

## Sole Proprietor / Self Employed with Employees

### *Payroll Document Examples*

- Third Party Payroll report
- IRS Form 941 for each quarter of 2019
- IRS Form 1040 Schedule C (or IRS Form 1040 Schedule F)
- IRS Form 1099-MISC
- Documentation supporting employer contributions to employee health insurance.
- Documentation supporting employer contributions to retirement plans.
- Documentation supporting employer contributions for other employee benefits.
- State quarterly business and individual employee wage reporting and unemployment insurance tax filings or other documentation of state unemployment insurance tax.

## C-Corporations | S-Corporations | Not-for-Profits

### *Payroll Document Examples*

- Third Party Payroll report
- IRS Form 941 for each quarter of 2019
- Documentation supporting employer contributions to employee health insurance.
- Documentation supporting employer contributions to retirement plans.
- Documentation supporting employer contributions for other employee benefits.
- State quarterly business and individual employee wage reporting and unemployment insurance tax filings or other documentation of state unemployment insurance tax.

### *Other Documents*

- Articles of Incorporation
- 2019 Form 1120, Form 1120-S or Form 990

## Partnerships

### *Payroll Document Examples*

- Third Party Payroll report
- IRS Form 941 for each quarter of 2019
- IRS Form 1065 Schedule K-1 for each partner.
- Documentation supporting employer contributions to employee health insurance.
- Documentation supporting employer contributions to retirement plans.
- Documentation supporting employer contributions for other employee benefits.
- State quarterly business and individual employee wage reporting and unemployment insurance tax filings or other documentation of state unemployment insurance tax.

### *Other Documents*

- Articles of Incorporation/Formation
- Form 1065